

**City Board of Education
Washington Court House City Schools
Organizational Board Meeting
Monday, January 9, 2023 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, January 9, 2023 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Pro-Tem Mr. Chrisman. Mr. Chrisman asked Mr. Tim Sies to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Tim Sies
Lisa Robinson
Tim Wiseman
Tyler Flora

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Addendum - Agenda Item #9., Letter B. 9. – Added Tracy Parks – Saturday school monitor, effective January 9, 2023

Addendum – Agenda Item #9., Letter G. 6. – Added Chad Blakeley, as Special Olympics coordinator requested use of the gym at Washington HS for their annual fundraiser basketball game for the Dragons on Sunday, February 19, 2023 at 5:00 PM. A current liability policy has been received.

Addendum – Agenda Item #9., Letter Q. 4. – Louis Reid – (Clarification) Head varsity track coach for girls and boys

Addendum – Agenda Item #9., Letter Q. 9. – Molly Dye – (Clarification) Assistant track coach

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 4)

None

ELECTION OF PRESIDENT (Agenda Item 5)

President Pro-Tem Mr. Chrisman called for nominations for the office of president. Mr. Upthegrove nominated Mrs. Lynch for President.

Motion 2023-01

Mr. Upthegrove moved that nominations be closed.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Pro-Tem Mr. Chrisman declared nominations for President be closed.

The Board then proceeded with election of the President for the coming year.

Motion 2023-02

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Pro-Tem Mr. Chrisman declared the motion carried.

Mrs. Lynch, having received more than the required number of votes, was declared President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mrs. Lynch. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio

County of Fayette

"Mrs. Lynch, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office." The answer is "I do".


/s/ Jennifer Lynch

Sworn to and subscribed before me this 9th day of January 2023.


/s/ Becky Mullins
Treasurer/CFO
Washington C.H., Ohio 43160

PRESIDENT ASSUMES THE CHAIR: Mrs. Lynch assumed the chair at this time and the meeting continued.

ELECTION OF VICE PRESIDENT (Agenda Item 6)

President Lynch called for nominations for the office of vice president. Mr. Upthegrove nominated Dr. Camp.

Motion 2023-03

Mr. Upthegrove moved that nominations be closed.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Lynch declared nominations for Vice President be closed.

The Board then proceeded with election of the Vice President for the coming year.

Motion 2023-04

On roll call the members voted as follows for Vice President.

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Lynch declared the motion carried.

Dr. Camp, having received more than the required number of votes, was declared Vice President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Dr. Camp. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio

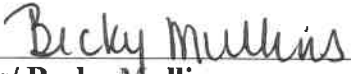
County of Fayette

“Dr. Camp, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of Vice President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office.” The answer is “I do”.



/s/ Zach Camp

Sworn to and subscribed before me this 9th day of January 2023.


 /s/ **Becky Mullins**
Treasurer/CFO

VICE PRESIDENT ASSUMES THE CHAIR: Dr. Camp assumed the chair at this time and the meeting continued.

APPROVAL OF MINUTES (Agenda Item 7)

The minutes of the December 12, 2022 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2023-05

Dr. Camp moved to accept the approval of the minutes.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

President Lynch declared the motion carried.

PRESENTATIONS (Agenda Item 8)

- **January OSBA School Board Recognition Month**
- **Board Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT’S REPORT- Dr. Bailey (Agenda Item 9)

The Superintendent recommended the approval of the following personnel items:

A. Resignation:

1. Erica McKinney – Educational aide, effective January 6, 2023

B. Employment:

1. Beth Gerber – Tutor, effective December 20, 2022
2. Ginger Hixson – Tutor, effective December 20, 2022
3. Kyle Maust – Tutor, effective December 20, 2022
4. Nyleah Trimmer – Choreographer stipend of \$500.00 for MS musical
5. Kevin Evans- Costumer stipend of \$400.00 for MS musical
6. Kevin Evans – Sound director stipend of \$350.00 for MS musical
7. Rennea Burley – IEP/ETR report writing at \$20.00 per hour to assist with caseloads covering long term absences at WHS, effective January 5, 2023
8. Mary Ann Smith – Substitute teacher
9. Tracy Parks – Saturday school monitor, effective January 9, 2023

C. Authorization to Accept Resignations:

This resolution will authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence from January 1, 2023 and remain in effect through December 31, 2023.

D. Authorization to Hire:

This resolution will authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall commence from January 1, 2023 and remain in effect through December 31, 2023.

E. Approval of Substitute Teachers for Second Semester of 2022-2023 School Year:

1. Chester Akers
2. Marlana Allen
3. Trent Anderson
4. Dustin Bair
5. Summer Barnhart
6. Barbara Beam
7. Audrey Bennett
8. Jeff Bennett
9. Janet Bihl
10. Lindsay Bloom
11. Mark Brobeck
12. Baylee Carey
13. George Carr
14. Julie Carter
15. Jessica Chase
16. Cynthia Cockerill
17. Hunter Coil
18. Jami Conway-Flint

19. Lisa Creditt
20. Kristeen D'Aurizio
21. Delite Dodds
22. Keri Douglas
23. Kate Downing
24. Katherine Dunn
25. Dean Duros
26. Trent Dye
27. John G. Enochs
28. David Evans
29. Ashley Fluent
30. Rick Garrison
31. Keith Gilbert
32. Kendra Hernandez
33. Krista Hott
34. Donald Hutchins
35. Lori Johnson
36. Joy Jordan
37. Katherine "Katy" Joseph
38. Bonnie Joseph
39. Paulette Justice
40. Quinton Lewis
41. Kelly Maddux
42. Tara Malloy
43. Diane Matticks
44. Debra Melvin
45. Sydney Miller
46. Debbra Minyo
47. Jane Noronha
48. Rebecca Palmer
49. Mark Peters
50. Beatrice Pettiford
51. Julie Pierce
52. Katie Purdin
53. Janine Ramirez
54. Denise Reed
55. Brenda Riley
56. Pamela Robinson
57. Tina Roe
58. Glenna Rowe
59. Caleb Scott
60. Melissa Shafer
61. Makayla Shank-Graff
62. Jorden Shaw
63. William Snowball
64. Gage Summers

- 65. Melanie Taylor
- 66. Ethel “Jean” Tedrick
- 67. Jacqueline Townsend
- 68. Lauren Truex
- 69. Mary (Peters) Weddington
- 70. Katrina Williams
- 71. RaChelle Wolfe
- 72. Linda Wright
- 73. William Wright
- 74. Randolph Yankowski
- 75. Shawn Young
- 76. Amy Zurface

Motion 2023-06

Dr. Camp moved to accept the Superintendent’s report A-E-76.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Lynch declared the motion carried.

77. Megan Camp

Motion 2023-07

Mr. Chrisman moved to accept the Superintendent’s report E-77.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp,
abstain

(4 yeas)

(1 abstention)

President Lynch declared the motion carried.

The Superintendent recommended the approval of the following instructional item:

F. Conferences, Orientations, Professional Development:

Periodically, members of the staff desire to attend conferences designed to improve their service to the schools. The Superintendent requested the board’s authority to approve these conferences as they arise.

Additionally, if district-provided orientations or professional development opportunities arise outside of the normal working day or contract, the Superintendent requested the board’s authority to approve them and pay a \$100.00 (full day) or \$50.00 (half day) stipend from state/federal program funds.

The Superintendent recommended the approval of the following operational items:

G. Rental and Facility Use Requests:

1. Rick Foose, representing the Washington Middle School Club Softball program requested the use of the HS softball facilities and the Belle Aire gymnasium beginning February through May 2023. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS softball/baseball teams.
2. Mark Schwartz, representing the Washington Middle School Club Baseball Program requested the use of the HS baseball facilities beginning February through May 2023. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS softball/baseball teams.
3. Louis Reid, representing the Cobras Wrestling Club requested use of the field house at Gardner Park as a practice facility from November 2022 through March 2023 and Washington HS gymnasium for a tournament on Sunday, January 8, 2023.
4. Travis O'Connor, representing South Central Rebels Basketball program for boys and girls requested use of the Washington Middle School gym on Thursdays March 16-May 18, 2023 from 6:00 PM -9:00 PM. He agrees to work in full cooperation with the administrators and athletic department regarding scheduling in the event of a conflict. He has a current liability policy on file.
5. Ashley DeAtley, representing Spiketown Volleyball Club, requested use of the gym at Washington HS for practices on Tuesdays and Thursdays beginning February 7 through May 18, 2023 from 5:30 PM – 8:00 PM. She understands that school events take precedence at all times. A current liability policy has been received.
6. Chad Blakeley, as Special Olympics coordinator requested use of the gym at Washington HS for their annual fundraiser basketball game for the Dragons on Sunday, February 19, 2023 at 5:00 PM. A current liability policy has been received.

H. Request for Advancement of Tax Monies Due:

The Superintendent recommended that the Board of Education authorize the Treasurer to request advancement of funds from the Fayette County Auditor's Office as those funds become available.

I. Authorization to Make Disbursements:

The Superintendent recommended that the Treasurer be authorized to disburse funds to meet the fiscal obligations as those obligations come due.

J. Authorization to Transfer:

The Superintendent recommended that the Treasurer be authorized to make fund-to fund advances, advance returns and transfers as needed

throughout the year with Board ratification as part of the financial reports.

K. Authorization to Borrow Money:

The Superintendent recommended that the Treasurer be authorized to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.

L. Investment of Funds:

The Superintendent recommended the authorization of the Treasurer to invest monies periodically as those funds become available for investment.

M. Appointment of Counsel:

The Superintendent recommended the appointment of the firm Ennis Britton Co., LPA as special counsel to the Board. The regular counsel to the Board is, by statute, the city law director.

N. Fundraising by a Charitable Organization:

As directed by Policy 9700, Relations with Special Interest Groups, any outside organization desiring to solicit funds on school property must receive permission to do so from the Superintendent and Board upon meeting the criteria established in the District's administrative guidelines. Approval was requested for 2023 in advance for Penny Pals (United Way of Fayette County), Jump Rope for Heart (American Heart Association), Relay for Life (American Cancer Association) and Pelotonia Bicycle Ride (Cancer research at The Ohio State University Comprehensive Cancer Center, The James)

O. Special Education Agreements: The Superintendent requested approval to enter into special education agreements for any additional services needed regarding students with Individual Education Plans through the calendar year of 2023.

The Superintendent recommended the approval of the following athletic items:

P. Request for Overnight Stay for Girls Wrestling: Head wrestling Coach Louis Reid and assistant coach Wes Gibbs requested permissions for an overnight stay for the girls wrestling team on January 27, 2023 for the Bellefontaine meet. Coaches and parents will supervise.

Q. Athletic Supplemental Contracts:

1. JT Bunch – Game worker, effective December 19, 2022
2. Chuck Williamson – Strength & conditioning (winter) – ½ contract
3. Rocky Jones - Strength & conditioning (winter) – ½ contract
4. Louis Reid – Head varsity track coach for girls and boys
5. Marlin Ellis – Assistant boys track coach
6. Alan Grigsby – Head middle school boys track coach

7. Tyler Flora – Assistant middle school boys track coach
8. Raquel Warner – Assistant girls track coach
9. Molly Dye – Assistant track coach
10. Brian Ream – Head varsity boys tennis coach
11. Greg Phipps- Assistant boys tennis coach
12. Rick Foose – Head varsity softball coach
13. Caleb McKinney – Assistant softball coach
14. Kelly Maddux – Assistant softball coach – ½ contract
15. Mark Schwartz – Head varsity baseball coach
16. Brian Yeazel – Assistant baseball coach – ½ contract
17. Pat Sowers – Assistant baseball coach – ½ contract
18. (Roy) Buff Mustain – Assistant baseball coach – ½ contract
19. Trevor Mustain – Reserve baseball coach
20. Trevor Mustain – Assistant athletic director (winter), effective January 3, 2023

Motion 2023-08

Mr. Chrisman moved to accept the Superintendent's report F-Q.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea (5 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 10)

- A. The Treasurer recommended approval of the financial reports for December 2022.
- B. The Treasurer recommended the acceptance of the following donations:
 1. \$5.00 – Board Member Support
 2. \$100.00 – The Rusty Keg, LLC – Bowling
 3. \$175.00 – Ranchers – Girls Wrestling
 4. \$250.00 – Steve Begin – Girls Wrestling
 5. \$300.00 – Jones – Girls Wrestling
 6. \$498.01 – Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship
 7. \$500.00 – Crossroads Christian Church – Big Blue Bus (November & December)
 8. \$500.00 – Walmart – Girls Wrestling
 9. \$985.16 – Joseph White – Girls Wrestling
 10. \$1,000.00 – Walmart – Boys Wrestling
 11. \$1,452.00 – Parent Donations – Baseball
 12. \$5,000.00 – Ohio State Eagles – Athletics
 13. \$12,500.00 - Valero

- C. The Treasurer recommended the acceptance of the following funds:
1. \$61,070.65– Auditor of State – Elementary and Secondary School Emergency Relief Fund
 2. \$107,105.63 – Auditor of State – Cultural Facilities Grant
 3. \$140,313.59 – Auditor of State – IDEA Part B
- D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of the payment in the amount of:
1. \$3,912.73 to Community Action Commission of Fayette County for Fayette County Early Learning Center Literacy Instructional Coaching
 2. \$8,815.00 to Remington Electric, Ltd. for electric work and new light poles at the auditorium
- E. Credit Card Rewards – Detail report of rewards based on the use of the District’s credit card accounts for 2022 as attached.
- F. Approval of Adam Bailey as substitute teacher for 2nd semester of the 2022-2023 school year.

Motion 2023-09

Dr. Camp moved to accept the Treasurer’s report A-F.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea (5 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 11)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 12)

Auditorium Update

NEW BUSINESS (Agenda Item 13)

- A. Discussion of board member representation/appointment for 2023:
- Mr. Garrison volunteered as legislative liaison/OSBA
- Mrs. Lynch volunteered as student achievement liason
- **Legislative liaison** - *Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's*

legislative liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The legislative liaisons are a vital part of OSBA's legislative advocacy program because local board members are uniquely positioned to communicate to their legislators the local impact of the decisions made in the legislature. Each legislative liaison has four main objectives: 1) To share, at least monthly, information from OSBA about state and federal education-related legislation with their fellow board members; 2) To encourage their school board colleagues to contact their legislators on important legislative issues; 3) To establish and maintain relationships with their legislators; and 4) To join Kids PAC, OSBA's political action committee, and to encourage other board members to join, as well. Each legislative liaison will receive a copy of The Link publication. It is a monthly publication that will be sent via e-mail unless you request a hard copy be mailed. Furthermore, each Legislative Liaison will receive Facts in a Flash, OSBA's weekly legislative update. Facts in a Flash is distributed via e-mail, when the legislature is in session, and is an excellent resource for staying informed on legislative proposals and hearing schedules.

- **Student achievement liaison** - *Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's student achievement liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The student achievement liaisons are a vital part of OSBA's Student Achievement Initiative as links among individual school boards and the OSBA Student Achievement Leadership Team (SALT). Each student achievement liaison has five main objectives: 1) To share, at least monthly, information about ways to improve student achievement with their fellow board members; 2) To encourage their school board colleagues to focus on improving student achievement; 3) To establish and maintain relationships with their academic booster groups; 4) To send information on successful district programs to the Student Achievement Leadership Team and to nominate the programs for the Student Achievement Fair; and 5) To participate in SALT activities and encourage other board members to do so, as well. There are several SALT events during the Capital Conference. Furthermore, each student achievement liaison will receive Success, OSBA's monthly SALT newsletter. Success is distributed to OSBA members. Student achievement liaisons are encouraged to lead a monthly discussion with fellow board members and administrative staff on items in Success.*

ADJOURNMENT (Agenda Item 14)

Motion 2023-10

Mr. Chrisman moved to adjourn the meeting.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

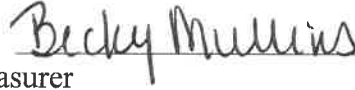
President Lynch declared the meeting adjourned.

Meeting adjourned at 7:32 PM

ATTEST
President

_____

Treasurer

_____